

Standard Fee List for Biz Solutions Limited

New pricing effective from: 1st April 2025



Client Name: _____

LIST OF SERVICES

Fees starting from (Excl GST)

1.0 COMPANY

1.1 Company formation (includes Companies Office fee)	\$	700.00
1.2 Registered office service - maintaining share register (annual basis)	\$	500.00
1.3 LTC Application	\$	200.00
1.4 Annual Return filling to Companies Office (includes Companies Office fee)	\$	163.00

2.0 RENTAL PROPERTIES

2.1 Special Tax Code Application - 1st Applicant	\$	250.00
2.2 Special Tax Code Application - 2nd Applicant	\$	200.00
2.3 End of year Financial account for LTC Company (1st Property)	\$	900.00
Each Subsequent property	\$	500.00
2.4 Rental property statement - partnership or sole trader	\$	850.00
Each Subsequent property	\$	400.00

3.0 BUSINESS FINANCIAL STATEMENTS

3.0 BUSINESS FINANCIAL STATEMENTS	If GST returns are prepared by client		If GST returns are prepared by Biz	
3.1 Sole trader financial statements	\$	1,000.00	\$	700.00
3.2 Partnership financial statements	\$	1,100.00	\$	770.00
3.3 Limited Partnership financial statements	\$	1,300.00	\$	910.00
3.4 Look Through Company (Non rental) financial statements	\$	1,200.00	\$	840.00
3.5 Company financial statements	\$	1,300.00	\$	910.00
3.6 Trading Trust financial statements	\$	1,300.00	\$	910.00
3.7 Other businesses - fee quoted upon review of accounts and other relevant information	TBC			
(Based on GST returns being prepared by yourself)				

4.0 INCOME TAXATION RETURNS

4.1 Personal tax return (Salary & Wage earner with no other income)	\$	150.00
4.2 Personal tax return (Salary & Wage earner with other income including rental loss tracking)	\$	250.00
4.3 Personal tax return (as shareholder of LTC with rental losses tracking)	\$	295.00
4.4 Personal tax return (as shareholder of Trading company)	\$	300.00
4.5 Working for Family Tax Credit Claims assessment	\$	300.00
4.6 Donaton Rebate claim	\$	100.00
4.7 Tax Planning including provisional taxes	\$	350.00
4.8 ACC Levy assessment	\$	150.00
4.9 Tax pooling assistance via Tax Traders	\$	250.00
4.10 Look Through Company (LTC) tax return	\$	295.00
4.11 Trading company tax return, including ICA account and IR10	\$	350.00
4.12 Trading Trust or Estate taxation return	\$	350.00
4.13 Non Trading Trust or Estate taxation return	\$	300.00

5.0 COMPLIANCE RETURNS

5.1 Goods & Services Tax (GST)

Monthly	\$	225.00
2 Monthly	\$	350.00
6 Monthly	\$	500.00

5.2 Pay As You Earn (PAYE)

Monthly	\$	200.00
Bi-Monthly	\$	250.00
Payroll return filing per return	\$	100.00
Regular Payroll service	TBC	

5.3 Fringe Benefit Tax (FBT)

Monthly	\$	200.00
Quarterly	\$	300.00
Annually	\$	500.00

5.4 Resident Withholding Tax (RWT)/ Approved Issuer Levy (AIL)

Monthly	\$	250.00
Quarterly	\$	350.00
Annually	\$	450.00

5.5 AML/CFT Compliance

Standard customer due diligence check	\$	20.00	per verification
Enhanced customer due diligence check	\$	40.00	per verification

6.0 TRUSTS

6.1 Annual Gifting - per person (one off)	\$	500.00
6.2 Trading Trust (includes setting up of corporate trustee)	\$	2,200.00
6.3 Family Trust	\$	1,650.00
6.4 Biz Trusteeship services (annual basis)	\$	1,200.00

7.0 MANAGEMENT ACCOUNTS		
7.1 Monthly management report on cash bases	\$	450.00
7.2 Monthly management report, including accruals and stock adjustments	\$	750.00

8.0 FINANCE PROPOSALS		
8.1 Loan application (non brokerage deal) - upto \$250,000	\$	2,000.00
8.2 Business plans	\$	2,500.00
8.3 Financial and cash flow forecast	\$	3,000.00

9.0 CONSULTANCY SERVICES		
<i>Charged on time and attendance bases, pre-agreed rates</i>		
9.1 Managing Director	\$	600.00
9.2 Director	\$	450.00
9.3 Associate	\$	400.00
9.4 Manager	\$	350.00
9.5 Senior Accountant	\$	250.00
9.6 Intermediate Accountant	\$	190.00
9.7 Junior Accountant	\$	150.00
9.8 Marketing / Administraton Manager	\$	150.00
9.9 General Administration	\$	100.00
9.10 Book-keeping	\$	120.00

10.0 OTHER SERVICES and DISBURSEMENTS		
10.1 IRD number applications (Non-individuals)	\$	350.00
10.2 IRD number applications (Non-residents)	\$	600.00
10.3 ACC management (annual basis)	\$	500.00
10.4 XERO General Ledger for non XERO clients on annual bases	\$	650.00
11.5 XERO Setup	\$	350.00
11.6 XERO Training (2 hours)	\$	500.00

Sub Total Fees		
Plus GST		
TOTAL		

- Payment options:
- 1 - Direct Debit payment - biz DD form to be signed
 - 2 - Automatic payment - monthly using Smart AR
 - 3 - Credit Card and Online payments available via website www.bizsolutions.co.nz
 - 4 - Trade terms - 20th of the month following invoice

- Notes:
- 1. These fees are excluding GST . Disbursement will be extra.
 - 2.Disbursement will be in addition to the fees and will be charged at cost.
 - 3. The fee quote is based on information being supplied using reconciled accounting software such as Xero, MYOB, QuickBooks or (coded bank statement using Biz Solutions Limited - General Leger Chart of accounts)
 - 4. To qualify for the above quoted fee, the client is required to complete end of year financial questionnaire, to enable collection of all relevant information for preparation of accounts
 - 5. These fees are effective from 1st April 2025 and subject to change at Biz Solutions' discretion
 - 6. Fees over \$500 can be funded through Smart AR
 - 7. Group account discounts may apply

Fee Quote Approved by:

_____	_____	____/____/____
Client Signature	Client Signature	Date
_____	_____	____/____/____
Biz Solutions Director Signature		Date